

**DME JA Non-MSP Voluntary Refund Checks Form (Check Enclosed)**

**Note: Do not use this form for MSP refunds.**

This form should accompany every unsolicited/voluntary refund check. Complete and mail this form along with a check to the address listed on the bottom of this form. To request an adjustment without submitting a check, select the Non-MSP Overpayment Request option on the Forms page at <https://med.noridianmedicare.com/web/jadme/forms>.

**Please do not include MSP or Demanded refunds with your non-MSP Voluntary check.**  
**Please include the following check information:** Make your check payable to Medicare DME.

Check Number: \_\_\_\_\_ Check Date: \_\_\_\_\_

**Reason for Refund** (For OIG Reporting Requirements)

Corporate Integrity Program  OIG Self Disclosure Protocol  Voluntary Refund

**Required Information:** Please provide the following refund information for each claim.

Claim Control Number (CCN)	Beneficiary Name	Medicare Number	Date of Service	Dollar Amount to be refunded	HCPCS Code to be refunded	Reason Code
<b>Total</b>						

For additional claims please use the spreadsheet located at <https://med.noridianmedicare.com/web/jadme/forms>.

**If the number of claims doesn't fit please include a spreadsheet.**

**REASON CODE FOR CLAIM ADJUSTMENT**

**Billing/Clerical**

- 1  Corrected Date of Service \_\_\_\_\_
- 2  Duplicate
- 3  Corrected CPT code \_\_\_\_\_
- 4  Corrected modifier \_\_\_\_\_
- 5  Billed in error (please specify) \_\_\_\_\_
- 6  Same/similar equipment
- 7  Not our patient/billing error
- 8  Services after date of death

**Miscellaneous**

- 9  Insufficient documentation
- 10  Services not rendered
- 11  Medical necessity
- 12  Paid wrong provider
- 13  Non-covered service
- 14  Returned/picked up date: \_\_\_\_\_
- 15  Units change: \_\_\_\_\_
- 16  Other (please specify) \_\_\_\_\_

**Other Payer Involvement**

- 17  Patient in SNF
- 18  Inpatient
- 19  Patient in HMO
- 20  Patient in HHA
- 21  Patient in Hospice

**Supplier Information:**

Supplier name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

PTAN and/or NPI Number: \_\_\_\_\_ Tax ID#: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Ext.: \_\_\_\_\_ Fax Number: \_\_\_\_\_ Ext: \_\_\_\_\_

Note: If specific patient/claim Number information is not provided, no appeal rights can be afforded with respect to this refund. Providers/physicians and other entities that are submitting a refund under an OIG Self-Disclosure Protocol are not afforded appeal rights as stated in the signed agreement presented by the OIG.

Please send this form **along with a check** to: Noridian JA DME  
Attn: Refunds  
PO Box 511470  
Los Angeles, CA 90051-8025

The acceptance of a voluntary refund in no way affects or limits the rights of the Federal Government or any of its agencies or agents to pursue any appropriate criminal, civil, or administrative remedies arising from or relating to these or any other claims.

